

UKMCG
The UK Medical Collections Group
Collections Delivering Health Outcomes
Project Grants

Guidance notes for applicants

Background

The UK Medical Collections Group was established in 2005 and is open to any institution, organisation or individual with an interest in medical and healthcare related collections. Membership is free and currently stands at 130 individuals from over 80 organisations. The network's aim is to demonstrate how medical collections can make a difference to the public, to researchers and professionals. We support the development of medical and related collections and share knowledge of the UK's medical heritage. UKMCG is managed by a steering group chaired by the Thackray Museum. It is a Subject Specialist Network funded by Arts Council England.

Arts Council England is responsible for delivering its strategic framework *Culture, Knowledge and Understanding: Great Museums and Libraries for Everyone*. Through funding the Subject Specialist Networks ACE aims to support the sharing of knowledge and expertise associated with specialist collections and their contribution to public engagement, education and enjoyment.

UKMCG has received a grant of £10,000 from ACE to support development work in 2012/13. This new work will build on a research and dissemination project, 'History to Health', which explored the potential for museums with medical and healthcare collections to engage with partners from the health sector and use their collections to deliver projects with health outcomes for the public. The 'Becoming a Healthy Museum' conference in May 2012 attracted 75 delegates and showcased ways in which museums can use their collections to achieve health outcomes. The new project, 'Collections Delivering Health Outcomes', aims to consolidate key partnerships and build the evidence base for the effectiveness of this work, funding museums to deliver action research projects that demonstrate the effectiveness of collections based work in improving health.

Grant Funding

We are inviting UKMCG member museums to apply for grant funding of up to £2000 to fund small scale projects to demonstrate the way in which medical and healthcare collections can achieve improved health outcomes for people. We have commissioned one project and are seeking additional applicants to take up the remaining grant funding. We are able to fund one project of up to £2000 or a larger number of smaller projects.

The grant criteria are as follows:

- Projects must use medical and healthcare collections
- Projects must engage with the public as participants or with health professionals who will deliver health benefits to the public during the project
- Museums must work with a healthcare partner, preferably through an established existing relationship
- Museums must evaluate the health outcomes for participants using a methodology recognised by healthcare providers
- Projects must be complete by the end of February 2013.

Projects need not be entirely new work. We can fund continuation of existing work provided you can demonstrate that the funding will bring additional benefits. As an example:

- a) we could fund existing work evaluated against healthcare outcomes if you extend it to use specifically medical collections;
- b) we could fund you to research existing work with medical collections using a healthcare evaluation framework to assess effectiveness in achieving health outcomes if you have not evaluated in that way before.

Project Support

UKMCG will provide support for funded projects through our freelance Co-ordinator, Emma King, who is able to provide a limited amount of support and guidance and contacts to successful applicants. We can also provide research and evaluation support through a partnership with University College London.

Eligibility

Funding is available to Accredited museums that have medicine and healthcare-related collections and are members of the UK Medical Collections Group network. Membership of the network is free. To join, contact Lauren Ryall-Stockton: ukmcg@thackraymuseum.org.

National museums (those sponsored by DCMS) and ACE Major Partner funded museums are not eligible to apply for this funding.

Timescale

14 December (5pm)	Deadline for receipt of applications
19 December	Successful applicant notified Commencement of projects
29 February 2013	Deadline for completion of project activity
31 March 2013	Deadline for receipt of final financial claims and evaluation reports

Assessment process

Every application we receive will be assessed by the UKMCG project co-ordinator, Emma King, and the Director of Collections & Interpretation at the Thackray Museum, Joanne Bartholomew. We will score applications against the criteria listed above, taking into account the value for money of your proposed project. We will need to see evidence of the strength of your partnership with healthcare providers and a robust approach to evaluating your project against health outcomes.

Grant claims and monitoring

Your museum will be required to sign a contract letter agreeing to the conditions of the grant. Detailed information will be included in the letter but conditions will cover the following areas:

- We will ask you to undertake monitoring and evaluation during the lifetime of the project
- We will ask you to acknowledge Arts Council England and UKMCG
- We may ask you to share the outcomes of your work at a conference in March 2013.

Grant payments will be made in two instalments: 50% on receipt of your signed contract and 50% on submission of your final evaluation report. The final payment will be conditional on satisfactory completion of your project evaluation and completion of a financial claim form.

Conditions for grants

Grant funding will be paid according to the Arts Council's standard terms and conditions for grants dated October 2010, available to download from <http://www.artscouncil.org.uk/funding/standard-conditions-for-grants/>

We can cover costs directly related to your project, however we cannot fund overheads such as the cost of existing staff time working on the project, administration and building overheads. You are expected to provide staff time and facilities as in-kind support towards the cost of your project.

Please note that the grant funding does not cover VAT. Those organisations that can reclaim VAT will be able to do so through their normal procedures but Thackray Museum cannot repay or recover VAT expenditure from Arts Council England. Please see the section on VAT in the Arts Council's conditions for grants.

Submitting your application

Please submit your completed application form by email to Emma King, info@emmakingconsultancy.co.uk **no later than 5pm on Friday 14 December 2012.** Applications received after this deadline will not be considered.

Contact

If you have any enquiries about the grant funding or application process, please contact Emma King, UKMCG Project Co-ordinator, on info@emmakingconsultancy.co.uk or by phone on 01484 380149 or 07950 340048.